



PLANNING AND SCHEDULING YOUR TRIP

STEP 1: Choose the tour plan among our four options that best suits your needs and grade level. Choose **at least** two possible tour dates and times. Please note that we only offer tours Tuesday through Friday.

STEP 2: To schedule tours, or for further questions, please contact Jim McMillen at (850) 595-5985 x112, or fill out the Historic Pensacola School Tour online form. *Mr. McMillen is in the office Monday-Friday; 8:30 am to 4:00 pm.* Education staff will make contact with you as soon as possible to confirm availability of tours and facilities.

FEES

The fees to participate in our education programs support the continuing development of the museums.

Guided tour programs begin at \$4.00 per child/student. There is a 10 child/student minimum for booking private educational tours. A flat fee of \$40.00 will be charged for groups of under 10 students. Teacher-guided tour options are free of charge

We recommend 1 adult per 10 students; 1 adult per 10 students enter for free. **Any additional adult chaperones are \$4.00 per person.**

TOUR LENGTH AND TIMES

All *guided* tours are to last no longer than 1.5 hours. Tours begin at 10:00 a.m. and no later than 2:30 p.m. For those teachers who choose a self-guided tour option, we recommend planning to spend no less than two hours on site.

CAPACITY

Most tours will accommodate up to **75 students**. Please contact Education Staff for further details.